

“Team Up for Clean Waters”
Itasca Waters Board Meeting
Monday, 11 Mar 2024, 4:30 pm

Board Members (quorum = 50%): Sandy Anderson, Kathy Cone, John Downing, Bill Grantges, Dave Lick, Jessica Loes, Wesley Sisson, Corey Smith

Technical Board: Andy Arens, Ben Benoit, Megan Christianson, Stephanie Kessler, Eric Raitanen, Chad Severts

The President may wish to suggest reorganizing the agenda for convenience.

-Please note that the meeting will be recorded and retained until approval of the meeting minutes.

-Executive Committee meetings are held as needed and communicated in advance to the Board and Technical Advisory Board.

Coordinator: Bethann Perendy

Guests: N/A

Agenda Items/ Attachments	Key Discussion	Outcomes	Follow-up Needed Who/When
1. Agenda			
1.a Call to Order	4:30 pm Start		
1.b Confirm Quorum	Reference Roster Table	Reference Roster Table	
1.c Approve Consent Agenda	<i>Motion to Approve Consent Agenda</i> -adding chamber renewal topic	Approved Wesley (M) Sandy (S), (U) All	
2. Financial Report			
2.a Financial Report	Savings: \$65,348.00 Checking: \$7,000.00 (pending deposits) actual ≈\$4,500.00 Donations that have come in since Jan: \$1344.00 <i>Motion to approve the Treasurer’s Report.</i>	Treasurer’s Report Approved Dave (M) All (U)	
3. Unfinished Business			
3.a Appoint Jan Sandberg Education Committee Chair	<i>Motion to appoint Jan Sandberg as Education Committee Chair.</i> She will be invited to future board meetings.	Approved Sandy (M), Wesley (S), All (U)	

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3.b Appoint Jan Sandberg official Google Drive Executive	<p>Jan has offered to assist with Google Drive upkeep. Bethann and Jessica are administrators.</p> <p><i>Motion to appoint Jan Sandberg as Google Drive administrator to assist with Google Drive activities for Itasca Waters.</i></p> <p>The Itasca Waters board gratefully accepts this offer.</p>	<p>Approved. Sandy (M) Bill (S)) All (U)</p>	
3.c Website Hosting	<p>iPage is current web host and is Terry Barth recommends we move away from iPage.</p> <p><i>Motion to move forward with Terry's recommendation.</i></p>	<p>Approved Sandy (M) Wesley (S) All (U)</p>	
3.d Dropbox Termination	<p>Continuation of deferred discussion close Dropbox. Files have been transferred to Google Drive.</p>	<p>Continue moving forward with moving forward with transferring files out of Dropbox.</p>	
3.e SWCD/W1W1P Update	<p>Perry is providing updates on the W1W1P via the IW newsletter and attends board meetings as he can to provide updates on the project. Reference latest update in last newsletter. No additional updates at this time.</p>		
3.f Nonprofit Budget Reporting Requirements	<p>Continuation of discussion deferred from March. Recommendation to ask a tax expert.</p>	<p>This is handled with our tax consultant company.</p>	
4. New Business			

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4.a. Introduce potential new board member	Introduce Eileen Menefee	Bethann introduced a potential new member. The board agreed that she sounds like a good candidate for the Itasca Waters board and recommended Kathy reach out to Eileen to follow-up regarding her interest.	Kathy to follow up with potential new board member.
4.b. Annual Report	Discussion for collaboration to ensure our Annual Report is created and submitted by year-end.	Deferred to the next meeting.	Jessica to add to the next agenda.
4.c. New Member Discussion	Kathy Cone has proposed we continue Jesse’s quest for new Board members. She would also like to review how many Board members we are interested in bringing on.	Kathy will review a list of potential board members that were identified to see what outcomes were generated at that time.	Kathy to review potential board member list.
4.d Activate/Combine Committees	Recommendation to Combine or deactivate committees that are not currently operational (i.e., remove from required reports as they may apply elsewhere....see example I have in Grants Report)	Committees that are not currently operational will be marked as such.	
4.e Long Range Plan	Reference Grants Committee Report		
5. New Business			
5.a Minutes from Board meeting January 08, 2024	Reference attachment [08 Jan 2024 MMs]	Approved Kathy (M) Wesley (S) All (U)	
5.b ICOLA	February ICOLA Meeting Minutes [ICOLA MMs]	Approved Kathy (M) Wesley (S) All (U)	
5.b Renew Chamber of Commerce Membership	<i>Motion to Renew Chamber of Commerce Membership</i> Cost (Membership Dues) \$278.00	Approved Dave (M) Bill (S) All (U)	Charges for Links to websites. Bethann and Sandy.
6. Reports			

Agenda Items/ Attachments	Key Discussion	Outcomes	Follow-up Needed <i>Who/When</i>
6.a. President's Report	Reference Grant Committee Report/All other projects		
6.b Coordinator/Office Report	Bethann provided updates on her projects: YW Summit Planning PWW Activities <ul style="list-style-type: none"> ● See Motion in 6.c ● ICTV Reviewing mail with Sandy Blue Thumb Event May 2nd Aveda Walk for Water Event - email from Ashley B. - April 21st		
6.c Education	[PWW Report] Attendee List - were previously added to subscription mailing list. Not added to mass mailings. <i>Motion to continue to add attendees to IW subscription mailing list without contacting them unless it has to do with PWW.</i> YW Summit - Reference 6.l	Approved Dave (M) Wesley (S) All (U)	
6.d Executive/Governance Committee	Inactive Agenda Item		
6.e Grants Committee	[Grants Report] Committee will meet one more time March 29 Deadline		
6.f Marketing	No new updates		
6.g Membership & Fundraising	From Treasurer's report: Donations that have come in since Jan: \$1344.00		
6.h Personnel	No new updates		
6.i Planning	No new updates		

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6.j Shoreland Advisors	[IW/Blue Thumb/MetroBlooms Event Report]	Dave will follow up with Rachel Newman’s class to tell them about this event.	
6.k Vision/New Projects	Not Active, reference Grants Committee		
6.l Youth Water Summit	Moving forward as planned with Bethann leading the effort as coordinator.	More than enough presenters lined up. Still need volunteers day-of.	
7. Other			
7.a Upcoming Board Meetings	Next Meeting: May 13, 2024* July 8, 2024* September 9, 2024* November 18, 2024* January 13, 2025* *All at 4:30 pm via Zoom Dates will be added as approved		
7.a Upcoming Events	April 1- Dave will meet with Cohasset/Bassbrook Planning Commission April 21st - Aveda Walk for Water May 2, 2024 -“Planting for Clean Water” with Blue Thumb/Metro Blooms May 21, 2024 - IW Youth Water Summit	Booth/walkers needed for Aveda Walk for Water	
8. Adjournment			

March Board Meeting Task List Summarized
<input type="checkbox"/> Kathy to follow up with potential new board member. <input type="checkbox"/> Kathy to review potential board member list. <input type="checkbox"/> Charges for Links to websites. Bethann and Sandy.

Roster

Board of Directors	Attendance	X	Technical Advisory Board	Attendance	X
Kathy Cone, -President -Executive Committee Chair	Present	X	Andy Arens	Present	X
	Absent			Absent	
Sandy Anderson, -Treasurer	Present	X	Benjamin Benoit	Present	X
	Absent			Absent	
Jessica Loes, -Secretary	Present	X	Chad Severts	Present	X
	Absent			Absent	
Dave Lick -Shoreland Advisor Chair	Present	X	Megan Christianson	Present	X
	Absent			Absent	
John Downing	Present		Stephanie Kessler	Present	X
	Absent	X		Absent	
Bill Grantges	Present	X	Eric Raitanen	Present	X
	Absent			Absent	
Wesley Sisson	Present	X			
	Absent				
Corey Smith	Present				
	Absent	X			
Itasca Waters Coordinator					
Bethann Perendy	Present	X			
	Absent				

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